

Minutes of Meeting

The IQAC meeting was held on 23rd Jan 2024 at 12:30pm in Meeting room of NIET (Pharmacy Institute).

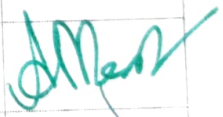
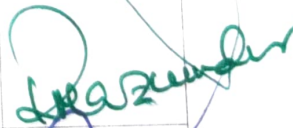
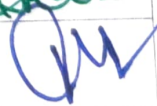

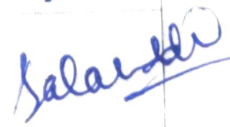
Agenda for meeting

S. No.	Points of Discussion	Discussion By
1.	Review of previous IQAC meeting held on 26 th June 2023	IQAC Co-ordinator
2.	Review the outcome of best practices in 2023-24	IQAC Chairman
3.	Review of the teaching-learning in online mode.	IQAC Chairman and Member (administrative Officer)
4.	Review and upgradation of power point presentation monitoring for improvement in teaching learning process.	IQAC Coordinator
5.	Review and discussion on conductance of lab training by faculty members to each faculty member and lab technician.	IQAC Coordinator
6.	Review of laboratory audit by faculty members	IQAC Coordinator
7.	Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes.	IQAC Coordinator
8.	To motivate faculty members to participate in conferences and workshops	IQAC Coordinator, Chairman and Member (administrative Officer)
9.	Curriculum Feedback from faculty	Members
10.	To discuss About NBA filling for extension of accreditation	IQAC Chairman
11.	To motivate faculties to apply to funding agencies for various projects	Member (administrative Officer)
12.	Any other points with permission of the chair	IQAC Coordinator

Action Taken Report

S. No.	Points of Discussion	Action Taken
1.	Review of previous IQAC meeting held on 26 th June 2023	Reviewed
2.	Review the outcome of best practices in 2022-2023	Reviewed
3.	Review of power point presentation monitoring for improvement in teaching learning process	Reviewed by Chairman and Member (administrative Officer)
4.	Review of feedback response from students, parents and other stakeholders on quality-related institutional processes	Reviewed by Chairman and Member (administrative Officer)
5.	Discussion and instruction for further conductance of laboratory training and audits	IQAC Coordinator
6.	Organization of guest lectures and Webinars, etc.	Reviewed and planned by Member (administrative Officer)
7.	Review of NBA Process	The process is being followed by concerned faculty members
8.	Curriculum Feedback	Members
9.	To review status of various application for funding	The process is being followed by Member (administrative Officer)
10.	Any other points with permission of the chair.	NA

Attendees

S.N.	Name of Member	Detail	Designation	Signature
1.	Dr. Avijit Mazumder	Director	Chairman, IQAC	
2.	Dr. Rupa Mazumder	Dean	Member (Administration Officer)	
3.	Dr. Rajnish Kumar	Associate Professor	Coordinator, IQAC	
4.	Dr. Priyanka Bansal	Assistant Professor	Co-coordinator, IQAC	
5.	Dr. Salahuddin	HoD, Pharm. Chemistry	Member	

6.	Dr. Saumya Das	HoD, Pharmacology	Member	
7.	Dr. Sushma Verma	COE	Member	
8.	Dr. Rakhi Mishra	Professor	Member	
9.	Dr. Ritu Arora	Wipro	Member (Industry)	
10.	Ms. Swati Yadav	Assistant Professor	Member (Alumni)	
11.	Dr. Girish	Veterinary Doctor	Nominee from Local Society	
12.	Mr. Dilip Choubey	Registrar	Member	
13.	Dr. Vinod M. Kapse	Director, NIET	Member (Academician from Outside the Institute)	
14.	Dr. Neema Agarwal	AMD	Member (Management)	